Minutes of the Meeting of Glapwell Parish Council, held on Thursday 25th April 2023 in the Glapwell Centre, The Green, Glapwell

**Members present:**

Cllr T Trafford

Cllr C Fleetwood

Cllr P Clough

Cllr D Harvey

Cllr J Jepson

Cllr J Richie

**Apologies**

Cllr R Hibbert

**In attendance**

J Marriott (Responsible Finance Officer)

Dr J Clarke (Parish Clerk)

**Public Participation**

No members of the public were in attendance

**BUSINESS**

**01/04/23 Apologies for absence**

To Receive, and approve if appropriate, apologies for absence and reasons given.

Apologies received from Cllr Rachel Hibbert

**02/04/23 To receive declarations of interests**

Members are reminded to declare any interest on any item on this agenda at this point, or at any point during the meeting, in accordance with Glapwell Parish Council’s Code of Conduct.

Cllrs Trafford and Fleetwood declared a personal interest as Trustees of the Guardians and Sports Association.

Cllr Ritchie declared a personal interest with regards to Glapwell Cricket Club.

**03/04/23 Minutes**

To confirm the minutes of the meeting held on Thursday 23rd March 2023

**RESOLVED That these minutes were approved as an accurate record of the meeting held on Thursday 23rd March 2023 with minor amendments to the dates and attendance.**

**04/04/23 Exclusion of Public**

To determine which items, if any, of this Agenda should be taken with the press and public excluded.

No members of public present

**05/04/23 Reports**

1. **Parish Clerk’s report**

A written report was submitted.

**RESOLVED That this information be received and that based on the report the following actions would be taken.**

1. **A fire inspection of the building should be organized and appropriate detection devices fitted.**
2. **That Bolsover Woodland Enterprise be commissioned to undertake works to the cricket ground.**
3. **That Cllr Trafford would contact Nikki Senior and ask if she could take down the old website.**
4. **The Clerk would speak to the site manager at the development near Glapwell Nurseries with regards to the demolition of the former bar area at hall Corner.**
5. **The Clerk would ask visitors to Hall Corner not to park on Park Avenue.**
6. **The Clerk would write to both Highways England and Derbyshire County Council about the closure of J29 recently.**
7. **The Clerk working with the Centre Manager would produce a list of Jubilee events in the locality for the FB page and website.**
8. **District Councilor’s report**

Cllr Clough reported that there had been report of ASB at the local shop. She would speak with the SNT and the owner.

Cllr Clough had spoken with the Head of Bramley Vale school about speaking at a future Parish Council meeting.

There was an issue on Maple Grove with regards to parking by a local company. The Clerk would liaise with Cllr Clough to resolve the issue.

Cllr Clough will be standing down as a District Councillor at the local elections in May 2023. The meeting joined the Chair in thanking her for her for her public service.

1. **County Councilor’s report**

Cllr Barron was not present.

In his absence several issues were raised:

1. When would the junction at the Young Vanish be altered to make it safer? There had been a bad accident there recently.
2. Disquiet was expressed about the extension of the closure by the Garden Centre for an extra two weeks.
3. **Glapwell Centre Manager’s report**

A written report was submitted.

**RESOLVED That this information be received and that based on the report the following actions would be taken.**

1. **Public Liability Insurance would be sought for the Guardian and the Sports Association.**
2. **Quotes for replacing the dry verges, guttering and down pipes would be sought.**
3. **The Clerk would investigate getting a licence for the building.**
4. **The Clerk would work through the Council’s policies, with specific regard to Safeguarding and DBS checks. The Financial Regulations and Standing Orders would be brought to the next Parish Council meeting.**
5. **Quotes for raking the MUGA would be sought.**
6. **A new lock for the MUGA should be bought and a deposit charged for the key.**
7. **The MUGA should be promoted for summer use.**
8. **The Clerk will oversee the bookings for the football ground and liaise with Glapwell FC and any other football team hiring the ground.**
9. **The new charge for hire of the football pitch next season would be £75.**

**06/04/23 Planning**

No applications had been received.

**07/04/23 Items for Consideration and Decision**

- **Renovation of the community centre (standing item).** Cllrs Trafford and Fleetwood had met with the architects who have redesigned the planned replacement hall. Some alteration is still required. An ideas of construction costs would be sought.

- **The football ground and MUGA (standing item).** As previous items.

- **The recruitment of a new site manager.** A new Site Assistant has been appointed and the current Site Assistant’s hours have been extended.

- **Work to undertaken to trees on the cricket pitch.** As previous item.

- **Plans for fireworks in 2023.** Though no date has yet been set, fireworks without a bonfire would be held on Glapwell Cricket ground. The Clerk would talk with John Tipton from BDC about the Risk Assessment and planning.

- **Planting of the flowerbeds by the mining memorial.** Quotes for the planting would be sought.

- **Training for councillors after the local government elections in 2023.** The Clerk would explore what courses DALC would be offering.

**RESOLVED: That the above decisions be actioned.**

**08/04/23 Items for Information Only**

1. **Correspondence**

None received

1. **Items for Information**

None received

**09/04/23 Finance**

1. **Payments for authorisation**

Council received the list of payments for authorisation to approve if appropriate.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Details** |  |  | **TOTAL** | **NET** | **VAT** |
| 31.03.23 | Staff Salaries | March | 144 | £3,636.31 | £3,636.31 | £0.00 |
| 31.03.23 | HMRC | PAYE March | 144 | £599.82 | £599.82 | £0.00 |
| 31.03.23 | NEST  | Staff Pension | 144 | £65.62 | £65.62 | £0.00 |
| 31.03.23 | Plusnet | Phone & Bband | 145 | £75.50 | £62.92 | £12.58 |
| 31.03.23 | Unity Trust | Charges | DD | £30.00 | £30.00 | £0.00 |
| 03.04.23 | Opus | Centre Gas | 1 | £792.88 | £660.73 | £132.15 |
| 03.04.23 | Opus | Centre Elec | 2 | £119.48 | £113.79 | £5.69 |
| 03.04.23 | E-on Next | FG Gas | 3 | £23.81 | £22.68 | £1.13 |
| 01.04.23 | BDC | Trade Refuse | 4 | £466.96 | £466.96 | £0.00 |
| 01.04.23 | Go Cardless | Web Hosting | DD | £27.60 | £23.00 | £4.60 |
| 06.04.23 | E-on Next | FG elec to 15.03.23 | 5 | £68.04 | £64.80 | £3.24 |
| 06.04.23 | E-on Next | FG Elec to 31.03.23 | 6 | £37.16 | £35.39 | £1.77 |
| 12.04.23 | I E Genner | Windows | 7 | £20.00 | £20.00 | £0.00 |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |
| 18.04.23 | Price Glazing | Window Repair | 8 | £462.00 | £385.00 | £77.00 |
| 25.04.23 | Staff Salaries | April  | 9 | £3,611.39 | £3,611.39 | £0.00 |
| 25.04.23 | HMRC PAYE | April  | 9 | £525.62 | £525.62 | £0.00 |
| 25.04.23 | NEST Pension | Staff pension | 9 | £80.01 | £80.01 | £0.00 |
| 25.04.23 | Plusnet | Phone & Bband | 10 | £75.50 | £62.92 | £12.58 |
| 27.04.23 | J Taylor | Internal Audit | 11 | £225.00 | £225.00 | £0.00 |
| 27.04.23 | Sports Direct | Boots M Bates | 12 | £27.99 | £23.32 | £4.67 |
|   |   |   |   |   |   |   |

**RESOLVED That these are received and approved**

The RFO reported that an update of the Bank Mandate was needed to add an extra signatory. Cllr Ritchie indicated that he would be willing to be added. This would be confirmed at the next council meeting.

**10/04/23 Items to be included on the next agenda (Thursday 25th May 2023)**

Additional signatory to bank account.

Lease for the Cricket Club.

**Meeting closed at 9.31pm**

**Chair:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**